

MERIDEN MANUFACTURING AGENCY
5:30 PM, Tuesday, July 20, 2015

Location: City Manager Conference Room, Meriden City Hall

Meeting Minutes

1. Call to Order. In attendance Chairman Brian Daniels, Lawrence J. Kendzior, Debbie Moore. Also in attendance Juliet Burdelski.

2. Minutes of Last Meeting, April 15, 2015

Lawrence Kendzior made a motion to approve the minutes from the MMA meeting held on April 15, 2015. Debbie Moore second. Motion passed unanimously.

3. Proposals/New Applications:

a) Turbo America Technology LLC—Relocation Incentive for relocation of its business operations to 1400 Old North Colony Road, Meriden CT. (Details on project attached.)

Lawrence Kendzior made a motion recommending approval of reimbursement of up to \$15,000 for eligible expenses related to the company's relocation. Debbie Moore second. Motion passed unanimously.

b) UPC LLC—Relocation Incentive for relocation of its business operations to 640 Chamberlain Highway, Meriden CT. (Details on project attached.)

Debbie Moore made a motion recommending approval of reimbursement of up to \$15,000 for eligible expenses related to the company's relocation. Lawrence Kendzior second. Motion passed unanimously.

4. Tabled Items:

None

5. Other Business:

Juliet Burdelski noted that Turbo Tech is interested in applying for a Meriden Manufacturing Assistance Agency loan for their continued expansion. Those in attendance expressed unanimous consent to allow staff to pursue a loan for Turbo Tech in accordance with the MMAP guidelines.

6. Next Meeting Date:

TBD

7. Adjourn

Lawrence Kendzior made motion to adjourn the meeting at approximately 5:45 PM. Debbie Moore second. Motion passes unanimously.

Background- Reimbursement for Relocation Expenses
Turbo America Technology LLC

The City of Meriden Manufacturing Assistance Program allows approval of a reimbursement to selected businesses (manufacturing, bio-tech, high tech or other specialized types) for up to \$15,000 in moving expenses.

- Turbo America Technology LLC currently have their business operations at the following location:
 - **99A Hanmer Street Hartford CT 06114**
- Turbo America has the capabilities to manufacture components for the gas turbine, aerospace and firearm industries.
- The Manufacturing Company is planning to relocate to 1400 Old North Colony Road Meriden CT. They currently have four employees and plan to add 5 to 10 employees in the next 12 months.
- The company has signed a five-year lease agreement. Total square footage is 8,000 sf.
- The City of Meriden Manufacturing Assistance Program (MMAAP) allows approval of a reimbursement to selected businesses (manufacturing, bio-tech, high tech or other specialized types) for up to \$15,000 in moving or related expenses. The MMAAP program stipulates that this benefit can only go to companies of 100 employees or less with annual revenues of \$2 million or more. **Turbo America Technology LLC** meets the requirement.
- The owners of Turbo America Technology LLC have requested \$15,000 from the City which will be used to cover eligible expenses related to the company's relocation to Meriden.
- Their investment and presence in Meriden will help repurpose a vacant commercial site, and help bring new economic activity to Meriden.
- The Finance Department verifies the MMAAP account has funds to cover this award.
- The Planning Department has confirmed that proposed plans for 1400 North Colony Road are in accordance with the City's Plan of Conservation and Development.
- This award is subject to approval by the MMAAP committee and by the Meriden City Council.
- Reimbursement will occur once verification of relocation or other direct expenses are provided and a lease agreement for 1400 Old North Colony Road has been executed.

Resolution to be considered by the Meriden Manufacturing Assistance Agency on July 7, 2015:

- Approval of a MMAAP grant, up to \$15,000 for reimbursement of eligible expenses related to the relocation of Turbo America Technology LLC to 1400 Old North Colony Road, Meriden CT.

Background- Reimbursement for Relocation Expenses UPC LLC

The City of Meriden Manufacturing Assistance Program allows approval of a reimbursement to selected businesses (manufacturing, bio-tech, high tech or other specialized types) for up to \$15,000 in moving expenses.

- UPC LLC and Universal Building Controls currently have their business operations at the following locations:
 - **UPC LLC, 1105 Northrop Road (rear), Wallingford CT**
 - **Universal Building Controls, 170 Research Parkway, Meriden CT**
- The companies work together to complete design engineering and manufacturing of energy management, custom kitting systems, and other products.
- The firms are planning to consolidate their business operations and add up to ten employees and/or subcontractors to 640 Chamberlain Highway, Meriden CT.
- The companies plan to lease 8,000 sf at 640 Chamberlain Highway for at least five years.
- The City of Meriden Manufacturing Assistance Program (MMAP) allows approval of a reimbursement to selected businesses (manufacturing, bio-tech, high tech or other specialized types) for up to \$15,000 in moving or related expenses. The MMAP program stipulates that this benefit can only go to companies of 100 employees or less with annual revenues of \$2 million or more. Together, **UPC LLC and Universal Building Controls** meet this requirement.
- The owners of UPC LLC and Universal Building Controls have requested \$15,000 from the City which will be used to cover eligible expenses related to the company's relocation to Meriden.
- Their investment and presence in Meriden will help repurpose a vacant commercial site, and help bring new economic activity to Meriden.
- The Finance Department verifies the MMAP account has funds to cover this award.
- The Planning Department has confirmed that proposed plans for 640 Chamberlain Highway are in accordance with the City's Plan of Conservation and Development.
- This award is subject to approval by the MMAP committee and by the Meriden City Council.
- Reimbursement will occur once verification of relocation or other direct expenses are provided and a lease agreement for 640 Chamberlain Highway has been executed.

Resolution to be considered by the Meriden Manufacturing Assistance Agency on July 7, 2015:

Approval of a MMAP grant, up to \$15,000 for reimbursement of eligible expenses related to the relocation of UPC LLC to 640 Chamberlain Highway, Meriden CT.